



North Hampton Heritage Commission

Meeting

March 17, 2011

Location: Heritage Commission Conference Room

Commissioners Present:

Jenifer Landman, Chair
Jane Currivan, Vice-Chair
Penny Holbert, Secretary
Paul Cuetara, Commissioner

Commissioners Absent:

(open position), Alternate
Carolyn Brooks, Treasurer
Jane Palmer, Alternate

Guest: Donna Etela

The meeting was called to order by Jenifer Landman, Chairperson, at 9:29 a.m.

A. Introduction Applicant for Commission Alternate

Donna Etela, who is a North Hampton resident, 75 Exeter Road (f/k/a 77 Exeter Road), was in attendance to express her interest in joining the Heritage Commission and filling the vacancy left by Ben King to complete his term as Alternate. Donna has been active in the Historical Society and donated many hours on the Old Town Records project. Jane Currivan made a motion to propose to the Planning Board, to in turn nominate Ms. Etela to the Board of Selectmen, to be an Alternate to the Heritage Commission. Paul Cuetara seconded the motion, which passed unanimously.

The term for both Alternates will expire in May. Jenifer Landman's term also expires in May.

B. Treasurer's Report

In the absence of Carolyn Brooks, Treasurer, Penny Holbert presented a summary of accounts. The remaining Town budget for the Heritage Commission is \$1,000. The escrow account balance is \$2,005.67. Any unspent sum from the Town budget at fiscal year end (6/30/2011) will be deposited to the escrow account.

Paul Cuetara suggested that despite low interest rates, some of the escrow account should be invested in a certificate of deposit (CD). Penny Holbert made a motion to retain \$1,000 in the account as liquid and invest any sum exceeding that base in a CD for 6 months. The term might be extended if there is no penalty for early withdrawal. The motion was seconded by Paul Cuetara and was passed unanimously.

C. Approval of Minutes

Minutes for the Heritage Commission meeting held July 30, 2010 were reviewed. Paul Cuetara made a motion to accept as written, which was seconded by Jane Currivan, and passed unanimously.

Minutes for the Heritage Commission meeting held October 21, 2010 were reviewed. Paul Cuetara made a motion to accept as written, which was seconded by Jane Currivan, and passed unanimously.

D. Annual Town Report 2010

The report of the North Hampton Heritage Commission 2009-2010 that was prepared to be included in the Annual Town Report for FYE 2010 was reviewed. Penny Holbert made a motion to approve the Report as written; Jane Currivan seconded the motion, which passed unanimously.

Paul Cuetara presented the Town Hall Report, which will be submitted for inclusion of the Annual Town Report. Paul discussed some of the details and quality considerations involved the restoration. He will speak with George Chauncey (member of the Town Hall Committee and Chairman of the North Hampton Historical Society) about the prospect of getting Town Hall on the "National Registry". All repairs should be completed prior to it being placed on the national registry. The location of Town Hall is already established as a state "historical site".

E. Farm Project

Jane Currivan stated she was unable to work on the Farm project. Jane Palmer and Carolyn Brooks are both unavailable at this time and are integral to the project.

F. Other Projects

Other projects discussed for future brochures included old homes, Town Hall, old town records, the Time Line, and a road book (all the roads in North Hampton).

G. Moose Grant

Consideration to begin work preparing an application for the Moose Grant was postponed until the next meeting.

H. Meeting Adjourned

There being no other business before the Commission, a motion to adjourn at 10:25 was made by Jane Currivan, seconded by Penny Holbert, and was passed unanimously.

Respectfully submitted,

Penny Holbert
Secretary